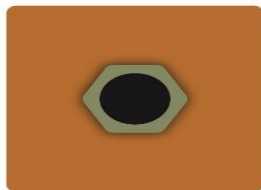


# THE FOUNDRY ARTS SPACE

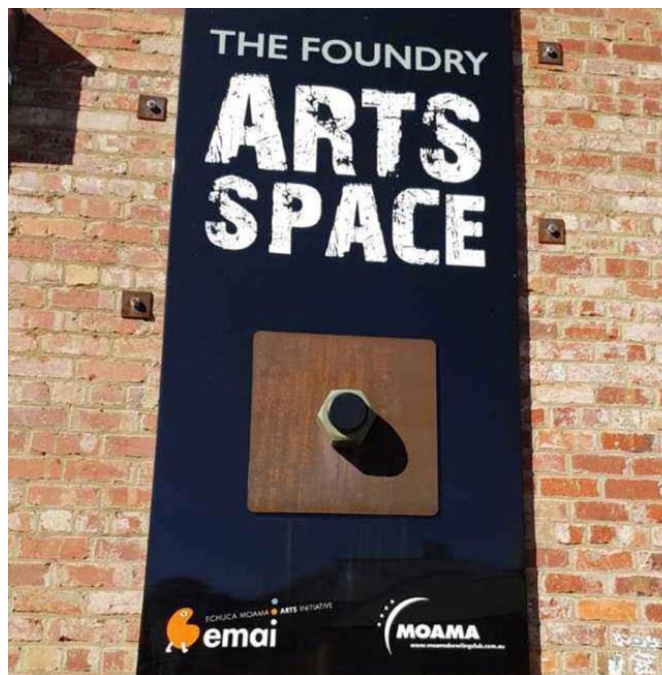


## MEMBERSHIP & INVITATION TO VOLUNTEER

at

**EMAI Inc.**  
&

**The Foundry Arts Space**



Contact: The Foundry Arts Space  
11 – 17 Murray Boulevard  
ECHUCA VIC 3564

Phone: 0475 448 452

Email: [thefoundry@emai.org.au](mailto:thefoundry@emai.org.au)

Address to:  
Volunteer Co-ordinator

The Foundry Arts Space is a significant venue for the promotion and display of a wide variety of arts and cultural endeavours to the community and visitors to Echuca Moama.

The Foundry Arts Space is managed by a committee that operate under the guidance of the Echuca Moama Arts Initiative known as EMAI.

EMAI was formed in 2011 with a vision to support and encourage the development of arts in the Echuca Moama community and has been successfully run entirely by volunteers since then.

The Campaspe Shire renovated the heritage foundry building in 2014 to provide EMAI with a permanent community gallery space, now known as The Foundry Arts Space.

Since its opening The Foundry Arts Space has gone from strength to strength each year successfully presenting a diversity of events and exhibitions to over 10,000 locals and visitors to the Echuca Moama every year.

President:	Tim Smallwood
Vice President:	Chris Stephens
Secretary:	Judi Lawler
Treasurer:	Leanne Cuffe



## Volunteering & How we Work

Both EMAI and the Foundry Arts Space are supported by a growing band of member volunteers who have a wide range of skills and experience not necessarily in the arts but who are interested in supporting community arts in our region.

### Some Volunteering Ideas:

#### Exhibitions

Our exhibitions are supervised by volunteers who sit in for 3-hour sessions; morning and afternoon or a single 4-hour session, to meet visitors and complete sales etc. Many commit to the same day to sit for one morning or afternoon session a week so they can plan their weekly diary in advance.

#### Exhibition Curating & Management

You may be interested in how exhibitions and events are set up and curated. Join the team that plans and hangs the exhibition. It can be very interesting to work with artists and experienced curators: and you get an advanced viewing!

#### Catering

We provide people attending the opening of exhibitions with drinks and nibbles which need to be prepared and set out before the opening: and also, the food & beverage stock needs to be maintained.

#### Cleaning & General DIY Odd Jobs

There's always something to do. Before an exhibition we need to make sure the space is clean and facilities are cleaned and dusted. Things always need repairing or painting and generally sorting out.

## Marketing & Publications

We put out a monthly newsletter for all members and visitors as well as a website and Facebook page. As well there is direct marketing and always the need to develop new ideas for the promotion of the arts in the region to locals as well as visitors to Echuca Moama.

## Sponsorship & Grants

As a volunteer organisation we need to tap into grants for the ongoing development of the Foundry and other arts events as well as establish permanent sponsorship for the running of the Foundry gallery.

## Administration & Finance

We are a viable and financially secure community run organisation. That requires the role of Treasurer and Secretary with support from volunteers with IT, governance and other skills and interests

## Building Management

There are ongoing plans to improve the Foundry Arts Space to make it more effective as a gallery and the expansion and development of community craft workshop and education spaces.

## Committees & Sub Committees

Being on a committee to help in the effective management and day to day running of our community-based arts organisation provides an exciting opportunity to meet people and experience the arts more generally

## Friend of The Foundry

If you are a people person you may be interested in supporting our existing volunteers or just would like to keep in touch with the arts in our region.



## Volunteer Expression of Interest

Name:

.....

Address:

.....

.....

.....

Preferred Phone:

.....

Email:

.....

Area of Volunteer Interest:

.....

**Optional; As a Friend of the Foundry, I would like to become a member:**

Full \$30 ..... Concession \$25 .....

Complete the volunteer form online,  
or email: [thefoundry@emai.org.au](mailto:thefoundry@emai.org.au)

Ph: 0475 448 452

To arrange a chat about The Foundry Arts Space